



SMART Grants

The Redwood City Education Foundation has partnered with Oracle and the Westly Foundation to provide \$50,000 in grant money to bring innovative teaching into the classroom in the areas of science, math, the arts, and technology. Any teacher, administrator, or specialist in the Redwood City School District may submit an application for a grant between March 1 and April 30, 2011. All projects must be completed by May 31, 2011.

HOW TO APPLY FOR YOUR SMART GRANT

1. Review SMART grant guidelines.

2. Complete SMART grant application form

Download form at: www.rcef.org/SMART/SMARTApplicationForm.pdf

Identify Grant Leader

Each project must have a grant leader. The grant leader is responsible for coordinating and scheduling all aspects of the grant project. The grant leader is also responsible for submitting the project evaluation form.

Pick a grant from a Grant Menu

We have created menus of grant for arts and STEM grant options. The grant menus will continually be evolving with new ideas added as we develop the program. We will notify district staff of new additions, and we will also keep updated menus available at: www.rcef.org/SMART. Please note: Costs listed on the Grant Menus are estimates only. Please confirm final pricing with the vendor before submitting your application.

Or create your own project

You can apply for your own project by completing Section C of the Application Form. In evaluating grant applications for other projects, we will be looking for three primary qualities – innovation, creativity, and project reach. Projects should integrate with or enhance current curriculum. They can be interdisciplinary, bringing science, math, the arts or technology into social science, physical education, or student leadership, for instance. Projects can span an entire grade level or be targeted to just one classroom.

3. Submit grant application form to the RCEF

Your school principal must sign your application form before submitting it to the RCEF. When the form is ready, your principal can contact RCEF President Jo-Ann Sockolov at rsock56966@aol.com and have the form picked up. All grants will be processed within two weeks.

4. Submit evaluation form to the RCEF 30 days after completion of grant

Download form at: www.rcef.org/SMART/EvaluationForm.pdf

Submit completed form to the RCEF at: SMART Grant Committee, RCEF, PO Box 3046, Redwood City, CA, 9406. Please include photos and quotes from students as well to help us with our fundraising to support this program in the future.



RCEF SMART Grant Guidelines

ELIGIBILITY & APPROVAL

Every teacher or specialist in the Redwood City School District is eligible to be a grant leader and apply for a SMART Grant.

Grant applications must be approved by the school principal before submittal to the RCEF.

Priority funding will be given to programs, projects or activities that introduce students to new experiences and incorporate innovative learning and instruction modalities.

Funds are available for in-school use only. After-school programs, activities or projects are not eligible.

Grant funds cannot be used for scholarships of any type.

Schools must have submitted a final report for all 2009/10 SMART grants received to be eligible to apply for 2010/11 SMART grants.

Grant leaders may be asked to provide data, feedback, or anecdotal information during the course of the implementation of their grant program, activity or project for the purpose of RCEF reporting to funders.

GRANT DISBURSEMENT

Each school will have an account with an allocation consisting of a baseline amount plus an additional amount per student. Schools can continue to draw down funds until their account is used up. The amount for your school can be viewed at: www.rcef.org/SMART/SchoolAllocations_2011.pdf.

\$20,000 of grant disbursement for each school is for arts grants, thanks to support from the Westly Foundation.

20,000% of grant disbursement for each school is for STEM (science, technology, engineering, and math) grants, thanks to support from Oracle.

A separate bonus grant pool of \$10,000 is also available to two schools for special technology innovation projects. For more information about applying for these grants, please email: infor@rcef.org and use "SMART GRANT BONUS" in the subject line.

Within two weeks of approval of a grant request, funds will be released to the District for transfer to the appropriate school's account.

TIMELINE

All grant applications must be submitted before April 30, 2011.

Programs, activities, and projects must be completed by May 31, 2011.

Grant evaluations must be submitted by June 9, 2011.



SMART Grant Application Form

Instructions:

1. Complete Section A for all grants.
2. Complete Section B for grants selected from the SMART Grant Menu. Confirm final pricing with vendor.
3. Complete Section C for Other Projects ie. not selected from the SMART Grant Menu.
4. Have principal sign and contact RCEF for application form pick up.
5. Submit Evaluation Form by May 31, 2011.

SECTION A – All Grants

Application date: _____

School name: _____

School address: _____

School phone: _____ School Fax : _____

Grant leader name: _____

Grant leader email: _____

Principal name: _____

Date(s) of activity: _____

Number of students involved: _____ Number of classes involved: _____

Grades involved: _____

Funds requested for project: \$ _____
(Please confirm final pricing with vendor before submitting your application!)

Funds required for transportation: \$ _____

Are funds from another source also being used for this project? If so what amount? _____

Type of transportation: _____

Total amount of money requested: \$ _____

Principal signature: _____



SECTION B – Grants from SMART Grant Menu

ID Number: _____ Project Name: _____

Project Option Selected: _____

SECTION C – OTHER PROJECTS

Goals – What will the students learn?

Core activities – What will students do, and how do these activities meet the project’s goals?

Innovation – Which standards and/or aspects of the curriculum is the project linked to? In what ways does it go above and beyond what is normally required?

Success evaluation – How will you know that the program has been successful?

Outside vendor – If applicable:

Name: _____

Phone: _____ Email: _____

Website: _____